

CBT Business Rules

Company Information:	
Company Name -	HollyFrontier Corporation
Company Contact -	Cody Fikes
Phone Number -	210.861.7233
Email Address -	Cody.fikes@hollyfrontier.com

Course Information:	
Course Name -	HollyFrontier ALKY Orientation – Artesia, NM
Course Code -	24HFNAVA
Course Price -	\$22.00 (Members) / \$32.00 (Non-members)
Course Length -	30 minutes
Course Expiration -	1 year
Passing Score Required -	80%
Testing Opportunities -	Unlimited
Miscellaneous Course Info -	The HollyFrontier Refinery site-specific was developed for contractors
	working at the HollyFrontier site in Artesia, NM entering into the
	ALKY unit.

Prerequisites:	
Valid ARSC Card (BOP/BOPR) -	No
Social Security Verification (SSV) -	Yes
Other Courses -	No
Background Screen -	No
Medical Services -	No

Other Items:	
Reader Assistance -	No
Handouts -	None
ID Requirements -	All Trainees: Valid U.S. Driver's License; Valid U.S. State or Federal-Issued Non-Driver Identification Card with Photo; or Valid U.S. Passport
	First-Time Trainees at GCSC Facilities: Valid U.S. Driver's License; Valid U.S. State or Federal-Issued Non-Driver Identification Card with Photo; or Valid U.S. Passport and Original Social Security Card; U.S. State or Federal-Issued Photo Identification Containing Social Security Number; or Faxed or Emailed Letter on Company Letterhead
Course Exceptions -	None
Last Updated -	01/31/2019